



Parking Services, Elizabeth House, Church Street, Stratford-upon-Avon. CV37 6HX

Telephone: 01789 260691 Facsimile: 01789 260676 Minicom: 01789 260747 Website: [www.stratford.gov.uk](http://www.stratford.gov.uk)

If you find the text in this form difficult to read we may be able to supply it in a format better suited to your needs

**You will need to supply proof that you are living at the address given eg utility bill issued within the last three months, current Council Tax bill (photocopies) and also proof that you are the keeper of the vehicle at the same address to which the permit relates, eg vehicle registration document, valid insurance document proving address.**

I wish to apply for 1st permit @ £35

I wish to apply for 2nd permit @ £70

## HOW TO PAY

- **Cheques payable to** STRATFORD-ON-AVON DISTRICT COUNCIL.
- **Debit or Credit Card** in person at Elizabeth House or by telephone.

**APPLICANTS DETAILS (IN CAPITALS)**[illegible]

I certify that the address given above is my usual residence ☐

Proof supplied ☐

## VEHICLE REGISTRATION NUMBER

**PERMIT REQUIRED** (permits run from the 1st of the month)

First Permit fee	£	3	5	Second Permit fee	£	7	0
To run from (DD/MM/YYYY)	0	1	/	/	2	0	1

## RENEWAL NOTIFICATION (tick one selection)

[illegible]

**APPLICANT'S SIGNATURE** I the applicant agree to the Conditions of Use as stated overleaf

Signature										
Dated (DD/MM/YYYY)			/			/	2	0	1	

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

## IMPORTANT INFORMATION – PLEASE READ

### CONDITIONS OF USE

1. It is important that the information given on this form is correct, as it is an offence to knowingly make a false statement for the purposes of procuring a permit.
2. A permit is valid for 12 months and if a permit holder disposes of his or her vehicle or ceases to be a resident they must return the permit to the above address for cancellation. Refunds will only be made on complete months remaining. **Admin fee £10.**
3. The issue of a permit does not reserve, buy or guarantee a parking space for the holder.
4. Responsibility for the renewal of the permit rests with the permit holder.
5. Permits must be displayed on the inside of the windscreen above the motor tax disc for the whole period the vehicle is parked. If you do not display the permit for whatever reason, you will be liable to a **Penalty Charge Notice**.
6. Should you lose your permit a **duplicate can be issued, however an administration charge is applicable.** (Proof of residency must be supplied again)
7. In accordance with the Fraud Act 2006 any permit suspected to have been applied for in a fraudulent manner will be rescinded. Stratford-on-Avon District Council reserves the right to withdraw or refuse the issue of a permit at any time.
8. This Authority is authorised to request proof of residency as and when required.
9. Evidence will be required for change of circumstances.

**If you would like any further information please do not hesitate to contact  
Parking Services on 01789 260691**

#### RECEPTION USE ONLY

Received by		Date	D	D	/	M	M	/	2	0	Y	Y						
Attachments: Residency Docs: Y <input type="checkbox"/> N <input type="checkbox"/>																		
Temporary Pass	<small>Y/N</small>	Number					Code	6	2	3	6	2	/	1	3	6	6	6

Stratford-on-Avon District Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see <http://www.stratford.gov.uk/datamatching>